

Suggested Questions to Determine Educational Needs and Web-based Training Capacities

Knowledge (asked of the Health Data Chief or Health Officer)

1. Are you familiar with the Administrative Simplification provisions of the Health Insurance Portability and Accountability Act (HIPAA AS) - please check one? Not at All ____ Somewhat ____ Very Familiar ____
2. Are you familiar with the basic processes of health data standards development at the national level?
3. Have you engaged in health data standards at the Local Level (list "not at all," "some," "often") ____? State Level ____? National Level ____
4. What national health data standards does your agency currently adhere to?
5. Does your agency share client encounter data with the private sector (e.g. hospitals)?
6. What code sets or (type of code-sets) do you use?
7. Have you used any health data standards implementation guides? Y/N If yes, please identify guides?
8. What barriers do see to your staff obtaining up-to-date health data standards training?
9. What types of web-based training do you think would be most helpful to your health data staff (and why)?

Web Capacity (asked of the Administrator or MIS Chief)

1. What percentage of your health data staff has access to the following types of modems:
56K ____? ISDN ____? DSL ____? Cable ____? None ____?
2. What percentage of your health data staff has access to:
MS PowerPoint ____? MS Access ____? MS Excel ____? Other Database software ____? Other Spreadsheet Software ____?
3. What percentage of your health data staff has a sound card installed in their computer ____?
4. Do you have a central workstation or set of workstations used for computer based training of health data staff? If so please describe the average computer capacities referencing the 3 questions above.

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